

PROPOSALS FOR PRESCRIBED ALTERATIONS:

Information to be included in a complete proposal

Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):

In respect of a Governing Body Proposal (Foundation or Voluntary School): School and governing body's details

1. The name, address and category of the school for which the governing body are publishing the proposals.

In respect of an LEA Proposal (Community School): School details

1. The name, address and category of the school .

In respect of proposals that are linked or interdependent: School details

1(a). The name, address and category of the other school(s).

Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

Alteration description

3. A description of the proposed change to age range.

School capacity

4.

(a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

(b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

(c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

(d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

Implementation

5. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

Objectives

6. The objectives of the proposals.

Effect on school standards and school improvement

Please set out the extent to which the proposal will impact on the key factors outlined in sections 4.17 – 4.25 in the attached guidance.

Special Educational Needs

Please set out the extent to which the proposal will impact on existing provision and support for children with special education needs? Please give details

School characteristics

Are there any sex, race or disability discrimination issues that arise from the changes being proposed? Please give details

Project costs and land issues

7. A statement of:

- a) the estimated total capital cost of the proposals and the breakdown of any costs that are to be met by the governing body and any other party.

- b) the impact of the proposals on the minimum premises requirements as set out in The Education (School Premises) Regulations 1999 – see attached ‘standards for school premises’ guidance

Age range

8. The current age range for the school.

Extended services

9. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

Need or demand for additional places

10. If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

11. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

- (b) a statement on the local capacity to accommodate displaced pupils.

Once complete, please return to Sue Barrow, School Organisation & Capital Planning Team sue.barrow@centralbedfordshire.gov.uk